

# **Minutes of a Meeting of the Ceredigion Admissions Forum held at**

## **Ystafell Aeron Fach, Felin-fach Campus**

**on Tuesday, 3 November 2015.**

**6.30 pm – 7.00pm**

**Present:** Councillor Hag Harris (Chair), Lodwick Lloyd (School Governor), Peter Leggett (Head Teacher Ysgol Padarn Sant).

**Officers Present:** Barry Rees (Strategic Director for Learning and Partnerships), Nia James (Resources Manager, Learning Services), Cheryl Evans (Data Officer), Kay Davies (Democratic Services).

### **1 Apologies for Absence**

Ana Machado, Carol Davies and David Williams apologised for their inability to attend the meeting.

### **2 Procedure**

The Chairman welcomed all to the meeting and introductions were made.

The Chairman congratulated Barry Rees on his new post as Strategic Director for Learning and Partnerships.

### **3 Disclosure of Personal Interest**

There were no disclosures of Personal Interest.

### **4 Minutes of the Meeting held on 19 May 2015**

It was **AGREED** to confirm the minutes of the meeting held on 19 May 2015 as a correct record.

### **5 Matters arising from the minutes**

9.2. – The Strategic Director for Learning and Partnerships informed the meeting that correspondence is due to be sent to schools in relation to arrangements for the end of the summer term which occurs during the Royal Welsh Show week in July 2016. Guidelines will be sent to schools relating to the recording of absenteeism over show.

### **6 Information Document for Parents**

It was noted that the Information Document for Parents is available on the Council website and electronic copies sent to each school. No marked changes have taken place.

### **7 Admissions Appeals**

It was noted that no appeals have been received since the last meeting.

## **8 Admissions Numbers**

It was noted that a consultation exercise is currently taking place on School Admission Arrangements for 2017/18. The latest admission figures distributed at the meeting showed that some schools are above capacity whilst others are below.

## **9 Admissions Policy**

It was noted that the Admissions Policy will be distributed to Governors next term and there were no changes to note.

The Strategic Director for Learning and Partnerships informed the meeting that Syrian refugees would be arriving in Aberystwyth and Lampeter in the near future and noted the possible need to consider the situation in respect of the Admissions Policy.

It was **AGREED** to note the information provided.

## **10 Any Other Business**

Date of the next meeting: 6:30pm, 17 May 2016, Ystafell Aeron Fach Room, Campws Felinfach.

**Confirmed in the Meeting of the Forum held on 17 May 2016**

**Chair**