



**LICENSING ACT 2003
PREMISES LICENCE**

Cyngor Sir **Ceredigion** County Council



s licence number

PRM 0704 (Issued 08/06/2016)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description O/S REFERENCE 52.101961, -4.608750 THE RIDING CENTRE, PENPARC	
Post town CARDIGAN	Post code SA43 1SB
Telephone number 07984 493804	

Where the licence is time limited the dates

THIS IS AN ANNUAL EVENT TO BE HELD ON ANY ONE SATURDAY IN JULY OR AUGUST EACH YEAR, BUT AT LEAST 3 MONTHS NOTICE WILL BE GIVEN IN WRITING BY THE APPLICANT TO THE LICENSING DEPARTMENT, INFORMING THEM OF THE DATE OF THE EVENT

Licensable activities authorised by the licence

REGULATED ENTERTAINMENT:

LIVE MUSIC – Indoors and outdoors

RECORDED MUSIC – Indoors and outdoors

PERFORMANCES OF DANCE – Indoors and outdoors

PLAYS, FILMS, indoors and outdoors

SALE BY RETAIL OF ALCOHOL – On Sales Only

LATE NIGHT REFRESHMENT – Indoors and Outdoors

The times the licence authorises the carrying out of licensable activities

REGULATED ENTERTAINMENT:

LIVE MUSIC - Indoors

RECORDED MUSIC - Indoors

PERFORMANCES OF DANCE – Indoors

PLAYS, FILMS, indoors and outdoors

SALE BY RETAIL OF ALCOHOL – On Sales Only

ALL ABOVE ACTIVITIES:

1200 HRS Saturday – 0130 HRS Sunday

LATE NIGHT REFRESHMENT – Indoors and Outdoors

Saturday 23:00 – SUNDAY 02:00

The opening hours of the premises

1000 HRS Saturday – 03:00 HRS Sunday

**Where the licence authorises supplies of alcohol whether these are on and/
or off supplies**

ON SALES ONLY

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**ADAM ROGER COLES
Dragon Hospitality Ltd
Meirios Mills
Drefach Velindre
Llandysul
SA445UH**

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

ADAM ROGER COLE

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

CER 0724

CEREDIGION COUNTY COUNCIL

Annex 1 - MANDATORY CONDITIONS

1 Mandatory condition where licence authorises supply of alcohol

(1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.

(2) The first condition is that no supply of alcohol may be made under the premises

licence-

(a) At a time when there is no designated premises supervisor in respect of the Premises licence, or

(b) At a time when the designated premises supervisor does not hold a Personal licence or his personal licence is suspended.

(3) The second condition is that every supply of alcohol under the premises licence

Must be made or authorised by a person who holds a personal licence.

2 Mandatory conditions: exhibition of films

(1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection

(3)(b) Applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where-

(a) the film classification body is not specified in the licence, or

(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(4) In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

3 Mandatory condition: door supervision

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence

must include a condition that each such individual must be licensed by the Security

Industry Authority.

(2) But nothing in subsection (1) requires such a condition to be imposed-

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or

(b) in respect of premises in relation to-

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

(3) For the purposes of this section-

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

With effect from 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
where –
 - (i) P is the permitted price
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence,
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order
2014

The below Mandatory Conditions **replace** the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and comes into effect **on 1st October 2014**

Conditions 1 to 4 refer to all premises that sell or supply alcohol for consumption on the premises. Condition 3 is relevant to Premises that sell for consumption off the premises.

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Annex 2 - Conditions consistent with the operating Schedule

a) General- all four licensing objectives

After discussions with Licensing and any issues surround last year's Colourfest the decision was made to move the event from Oernant Fields to the new site the other side of PenParc.

The new event site will consist of carpark, designated camping area and festival field in sequence providing better facilitation of event management and customer movement and improved access for emergency

b) The prevention of crime and disorder

The event organisers together with the stewards will be in charge of duties such as controlling traffic and parking, also radios will be available for communication with the SIA security staff, so that if stewards see any problems occurring the security staff can be notified, i.e. customers coming in without paying or jumping the security fencing. Hired SIA trained security staff will be situated on site covering all areas, the road entrance, car park, entrance to the marquee complex and at all entrances/exits/stage area within the marquee. 1. SIA door supervisor will be hired per 140 attendees or part thereof.

Suitable lighting will be in place at the site with special regard placed on the highway entrance

An entry policy will be formulated with checks included as a condition of entry. Persons deemed to be highly intoxicated will be refused entry. Searches will be made for weapons, legal and illegal highs, any substances or dangerous items found will be immediately confiscated placed into secure storage and police will be contacted. Attempts will be made to hold individuals responsible.

At the event no alcohol is to be served to persons under the age of 18 years old, ID is asked at the bar.

Anyone behaving in a drunken, quarrelsome or threatening manner will be ejected from the premises and if necessary the police will be informed.

Public Safety

An adequate number of fire extinguishers will be available for the event at designated points. If there is a shortfall in the required number of

extinguishers then extra extinguishers will be sourced. All electrical equipment will have been tested prior to the event. A member of first aid will be on site at all times when open. All electrical equipment is fenced off. Fire exits are kept clear at all times, emergency lighting in use. All equipment hired i.e. marquees and mobile bars/catering will be erected and put in place by professionals. As above, search policies will be in place to prevent any weapons at the event, also all drinks sold by the bar will be put in plastic glasses.

Toilets

For events with a gate opening time of 6 hours or more duration

Female

Male

1 toilet per 100

1 toilet per 500 males, plus 1 urinal per 150

- Ideally use toilets which are connected to mains services but temporary units may have to be provided. If non-main units are to be used provision for are and hygienic waste removal must be arranged.
- Consider the location, access, construction, type of temporary facilities, lighting and signage.
- Provide hand washing facilities (not less than 1 per 10 toilets) with warm water, soap and hand drying facilities. Antiseptic hand wipes or bacterial soap should be provided where warm water is not available.
- Regularly maintain, repair and service toilets throughout the event to ensure that they are safe, clean and hygienic.
- Ensure floors, ramps and steps of the units are stable and of a non-slip surface construction.
 - Provide a supply of drinking water within easy reach the audience and all catering operations

Prevention of Public Nuisance

The site is a great location when it comes to public nuisance apart for one near house situated 100yards from the site. We have met up with the owners and they have no problem with the event, and have told them that our staff will keep an eye on their premises when our event is in place, to prevent any potential problems to them. We have also provided them with our contact details. Also we will ensure that the sound systems are not too loud and are directed in the most appropriate way possible to prevent public nuisance.

The premises licence holder or his consultant/chief engineer shall be in overall charge of the amplifications equipment used. The maximum levels shall be set during a sound test to be held for a period of one hour maximum on the day of the event. This level may be amended by a member of the environmental protection section of the county council on demand, in the event of a noise nuisance arising in the opinion of the said officer.

At the end of the evening we will make sure everyone leaves the premises as quickly and safely as possible and to ensure that any coaches picking up passengers do so as safely and quickly as possible, reducing the traffic on the road. A system will be put in place so that the buses will drop off passengers with the door of the bus opening towards the gate of the entrance; this prevents the problem of people crossing the road, as we will try our best to get buses to turn around so they are facing the right way to drop off passengers. The same as pick up time, buses will park with their door the same side as the compound exit, again to stop passengers having to cross the road. We have the use of a hard ground area for parking

Traffic management Plan also Security searching plan, Event Management Plan and other plans sufficient to satisfy the group shall be compiled by the applicant.

With regards to the powder – only to be used outdoors. And timed to be used between acts. – Data sheets supplied – non explosive in dust form-

Risk assessments to be completed by applicant, and to include use of the powder.

Powder is biodegradable and safe to animals.

A period free from animals grazing on the licensable area and in particular Tents area – at least 21 days.

Protection of Children from harm

All persons aged 18 and over will be provided with a wristband of a certain colour. Any persons suspected of being under the age of 18 will be asked for ID and if this cannot be produced then an alternative colored wristband will be issued and therefore that person would not be served with alcohol. ID that will be accepted at the event is the following: passports, photo driving licence, photo pass/validate logo cards. If in doubt staff will not serve. The bar staff will be briefed beforehand and all

are experienced with serving alcohol. The wristbands work in a way that once put on you must break them to get them off, this prevents people swapping wristbands. If customers come to the bar with a broken wristband they will not be served and will have to go to the main gate and get a new wristband. Alongside the security staff we will have plenty of stewards on hand and their role will be to keep an eyesore any persons purchasing drinks for under 18s and then passing the information onto the supervisors on duty for them to deal with the matter at their discretion.

Having run large bars at many festivals and show dances and from my experience in working in the licensing trade from a very young age, I understand the problems that occur in these events. I am determined to prevent them from happening and to run an event safely is the main priority.

**Annex 3 - Conditions attached after a hearing by the licensing authority/
Mediation meeting**

Cyngor Sir Ceredigion

Ceredigion County Council

Licensing Act 2003
Mediation Meeting

Date: 9th May 2016

Time: 10:30am

Location: Cardigan Police station

Applicant: Adam Cole -

Premises: Colourfest Penparc Cardigan

Responsible Authority/Interested Parties:

Richard Davies CCC: Mark Webb Dyfed Powys Police: Adam Cole Applicant
Dragon Hospitality Oliver Soams Organiser, Alfor Evans CCC

Matters Discussed:

Regarding timing of the event – Police are happy for the timing of this year's event, but for future events at least three months written notice must be given to the Licensing section CCC. Informed today that this year's event will be held on 2nd July 2016

Event safety group meeting to be arranged ASAP, Whatever they agree will be included in the Operating schedule of the licence.

Traffic management Plan also Security searching plan, Event Management Plan and other plans sufficient to satisfy the group shall be compiled by the applicant.

With regards to the powder – only to be used outdoors. And timed to be used between acts. – Data sheets supplied – non explosive in dust form- H and S will be consulted by CCC.

Risk assessments to be completed by applicant, and to include use of the powder.

Powder is biodegradable and safe to animals.

A period free from animals grazing on the licensable area and in particular Tents area – at least 21 days.

Applicant Signature:

Responsible Authority Signature:
Licensing Authority Officer Signature:

Representation Withdrawn

Colourfest meeting

Cardigan Police Station - 10:30am Wednesday 8th June 2016

Persons Present:-

Ps Mark Webb 939: Pc Gemma Gladwin - Dyfed Powys Police

Richard Davies - Health and Safety CCC

Alfor Evans Licensing Ceredigion County Council, Adam Cole - applicant and Company Director - Dragon Hospitality

Apologies - Oliver Soams - Dragon Hospitality

Introduction and purpose of meeting

AE gave an overview of the application that had gone out to consultation and had been granted following mediation meeting.

Matters arising

RD did express concern that the data sheet submitted by Adam Cole re the content of the colouring powder had conflicting information - and it was important that Adam agreed that the powder could only be dispersed outside, pyrotechnics were discussed as to possible means of dispersal, this also had safety issues so it was agreed that the powder can be given by stewards to attendees at specific times in order to control its dispersal.

Action - AC - to ensure that Powder given by stewards to attendees at specific times in order to control its dispersal,

and ensure that it is done outside. AC to provide RD with more detail on dispersal of Powder

Adam Cole confirmed that he was aware of the ratio required for Toilets and would ensure that there was sufficient toilets available on site, Potable water on site, AC confirmed the requirement to have all animals off site within the required time prior to the event.

Police.

Mark Webb thanked AC for the fact that he has allowed Police to have mobile Police office/ Marquee on site. MW requested more detail on Search Policy and what would happen with Positive searches, amnesty bins etc.

Action:-AC to submit amended search Policy to MW for approval.

MW asked how many persons would AC be looking to attract- AC stated that no more than 2000 would be admitted but did say that should tickets sell at the gate in excess of that figure then extra SIA staff would be deployed, and that Teifi security who would be running the security of the event have persons on standby, MW asked for at least 20 SIA registered Stewards to be on duty together with Stewards, AC confirmed that this would be the case.

Camping - Identified at the Back of the festival MW asked re Security - there would be Harris fencing around the Campsite and festival to ensure that persons would not be allowed to carry alcohol from one area to another It was agreed that there would

be a central point within the Site controlled by SIA trained staff and stewards, which would control the access to all areas of the site, and have the capabilities for searches to be carried out. Also MW asked AC to have checks in place to ensure no re- entry to Cars after they had gone into the Car Park. Also AC to ensure that sufficient car parking spaces were available to park vehicles off road.

Action :- Highways to be contacted with a view to see if advisory 30 mph available at location - also signs to be erected informing drivers of the festival traffic and the fact that pedestrians could be on the road.

AC to ensure that sufficient lighting deployed at entrance to festival

AC to contact Robins Taxis to inform him of festival to ensure that sufficient Taxis available.

AC - First Aid tent to be available - has been arranged - Active response requested to attend.

AC also to consider weather at the site on the day and should it be raining or inclement then consideration should be made to utilize "Trackway", AC confirmed that there was a road into the site and should be sufficient however would consider other areas of the fields.

Meeting concluded.

Annex 4 – Plans

ColourFest Site Map

- Map Key**
- Stage 1 - Main Stage Open Structure 12x12 1m High
 - Stage 2 - 12m x12m Tented structure Podium Stage less than 1m High
 - Stage 3 - 12m x 40m Tented Structure
 - Amx4m Stage less than 1m High
 - Stage 4 12m x 30m Tented Structure 4m x4m stage less than 1m High
 - Marquee Stages
 - Stages
 - Control
 - FirstAid / Welfare
 - Toilets
 - Catering
 - Bars
 - Shisha Tent
 - Venue Emergency Exits

