

**Minutes of a Meeting of the Ceredigion Admissions Forum held at**

**Ystafell Aeron Fach, Felin-fach Campus**

**on Tuesday, 17 May 2016.**

**6.30 pm – 7.10pm**

**Present:** Councillor Hag Harris (Chair), Councillor Rowland Rees-Evans, Lodwick Lloyd (School Governor), Peter Leggett (Head Teacher Ysgol Padarn Sant).

**Officers Present:** Barry Rees (Strategic Director for Learning and Partnerships), Alun Morgan, (Manager: Data and Information), Kay Davies (Democratic Services).

**1 Apologies for Absence**

No apologies had been received.

**2 Procedure**

The Chairman welcomed all to the meeting and introductions were made.

**3 Disclosure of Personal Interest**

There were no disclosures of Personal Interest.

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**4 Minutes of the Meeting held on 19 May 2015**

It was **AGREED** to confirm the minutes of the meeting held on 19 May 2015 as a correct record.

**5 Matters arising from the minutes**

There were no matters arising from the minutes.

**6 Information Document for Parents**

It was noted that the document appears on the website and is currently being updated within the department. The updated version will be published in October. Each pupil receives a copy before proceeding to secondary school.

## **7 Admissions Appeals**

It was noted that two appeals have been received and upheld since the last meeting. A further two appeals are predicted for the next year.

## **8 Admissions Numbers**

## **9 Admissions Policy**

(Both the above agenda items were considered simultaneously)

It was noted that the School Admission Policy 2017/18 was approved at this morning's Cabinet meeting. The Policy is similar to last year's policy and includes school admission numbers. On-line admissions are currently being developed.

It was **AGREED** to note the information provided.

## **10 Ceredigion Behavioural Support Service**

The Strategic Director for Learning and Partnerships provided information on the Ceredigion Pupil Referral Units which are situated at Cribyn, Aberaeron and Llwyn yr Eos School, Penparcau. He noted that it is not intended that pupils attend PRUs long term and schools are encouraged to implement a 'revolving door policy' where the pupil is able to return to their original school after his/her period at the PRU. If a school refuses to accept the return of the pupil, then he/she is placed at another school.

It is proposed that in future that the finance apportioned to a pupil in school is transferred to the PRU and refunded on the return of the pupil to the school.

It was **AGREED** to support the above proposal that funding moves with the pupil.

The success of the Hafan and Encil system in schools was noted. The Strategic Director for Learning and Partnerships informed the meeting that European funding had been secured for Encil to finance Project Cynnydd.

## **11 On-line Admissions**

Work is being undertaken with the IT web team and Carmarthenshire County Council to set up the On-line Admissions system and is nearing completion.

The Service is to continue to monitor that all relevant information continues to be sent to schools.

It was AGREED to note the information provided

## **12 Any Other Business**

There were no other business matters to note.

Date of the next meeting: 6:30pm, 2016, Ystafell Aeron Fach Room, Campws Felinfach.

**Confirmed in the Meeting of the Forum held on 2016**

**Chair**