



Licensing Act 2003
Premises Licence
Cyngor Sir Ceredigion County Council

Premises Licence number

PRM 0073 (Issued 09/01/2020)

Postal address of premises or if none, ordnance survey map reference or description

STUDENTS UNION CLUB,
UNIVERSITY OF WALES,

Address

LAMPETER

Post town

LAMPETER

Post code

SA48 7ED

Telephone number

01570 422 619

Where the licence is time limited the dates

LICENCE IS NOT TIME LIMITED

Licensable activities authorised by the licence

REGULATED ENTERTAINMENT:

PLAYS,

FILMS

INDOOR SPORTING EVENTS,

BOXING OR WRESTLING ENTERTAINMENT,

LIVE MUSIC, RECORDED MUSIC, PERFORMANCE OF DANCE,

ANYTHING OF SIMILAIR DESCRIPTION TO LIVE or RECORDED MUSIC

PERFORMANCES OF DANCE.FACILITIES FOR ENTERTAINMENT:

MAKING MUSIC, DANCING, ANYTHING OF SIMILAIR DESCRIPTION TO

MAKING MUSIC or DANCING.

LATE NIGHT REFRESHMENT

SALE BY RETAIL OF ALCOHOL.

The times the licence authorises the carrying out of licensable activities:

Please see appendix 1

The opening hours of the premises

Monday to Sunday – 09:00 to 03:00hrs

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

ON AND OFF SUPPLIES

Registered number of holder, for example company number charity number (where applicable)

N/A

Name (registered) address, telephone number and e mail (where relevant) of holder of premises licence.

**TRINITY ST DAVID STUDENTS' UNION
COLLEGE STREET
LAMPETER
CEREDIGION
SA487ED**

Tel no. 01570422619

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

KATIE HEATH

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

16/01785/LADER

Crawley Borough Council

APPENDIX 1 - The times the Licence authorizes the carrying out of licensable activities:

REGULATED ENTERTAINMENT:

SUNDAY TO SATURDAY 1000HRS TO 0230HRS

**PROVISION OF LATE NIGHT REFRESHMENT
MONDAY – SUNDAY 2300 0230**

**SALE BY RETAIL OF ALCOHOL
MONDAY – SUNDAY 1000 0230**

**NON STANDARD TIMINGS APPLY TO THOSE ACTIVITIES DETAILED AT B.
AND TO THE SUPPLY OF ALCOHOL AT MAIN PREMISES.
SUPPLY OF ALCOHOL (OFF LICENCE SHOP AREA)
MON-SUN: 1100-2300 HRS.**

NON STANDARD TIMINGS

**For the below listed Special Events Authorised to continue until 04:30 on
the following proposed dates within the academic year:**

Fresher's fortnight: - First two Fridays of the term.

Halloween: - Generally the last Friday in October.

BBC Children in Need: 3rd Friday in November.

Old Boys weekend: 1st or 2nd Friday in December.

Christmas Ball: Penultimate Friday of the 1st term.

January Welcome Back dance: Generally the 2nd Friday in January.

Santes Dwywnen Night: Normally the 4th Friday in January.

Rag Valentines Ball: Normally 2nd Friday in February.

St. David's Day: Nearest Friday to 1st March.

Election Party Night: Normally the penultimate Friday of the second term. .

May Ball: Normally the 2nd Friday in the 3rd

End of Exams Party: Normally the 5th Friday of the 3rd term.

Going Down Ball: Normally the penultimate Friday of the 3rd term.

Annex 1 - Mandatory conditions

Mandatory conditions where licence authorises supply of alcohol

- (1) No supply of alcohol may be made under the premises licence—
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory condition where the premises licence includes a Condition that at specified times one or more individuals must be at the premises to carry out a security activity:

- (1) Each such individual must be licensed by the Security Industry Authority.
- (2) But nothing in (1) above requires such a condition to be imposed—
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c. 12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to—
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section—
 - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

With effect from 6th April 2010

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

With effect from 1st October 2010

4. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that –

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

(i) beer or cider: ½ pint

(ii) gin, rum, vodka or whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

With effect from 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1976(6);
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
where –
 - (i) P is the permitted price
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence,
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1997(7)

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 - Conditions consistent with the Operating Schedule

General all four licensing objectives (b c d e)

Maximum calculated capacity: Ground Floor bars/dance and raised areas – 650 persons.

General — all four licensing objectives (b,c,d,e) (please read guidance note 9)

The sale of alcohol from the shop will terminate at 23.00 hours. Off sales only.

The prevention of crime and disorder

CCTV will be installed at the premises to the satisfaction of Dyfed Powys

Police. CCTV footage will be retained for a period of up to 31 days.

The CCTV system will operate continuously, and if a defect arises the police will be informed and immediate arrangements made to rectify the fault.

CCTV footage will be made available to a police officer for viewing and a copy of that footage made available upon request.

At all times during the period of operation of the premises a competent person will be present at the premises competent in the usage of the CCTV and the down load of images from the hard drive to a format that can be played back on any Microsoft Windows compatible computer.

All entry and exit areas within the licensed premises will be monitored by CCTV cameras.

The CCTV system will be implemented by the 1st July 2012, in line with the system upgrade being installed by the parent institution.

When employed Door Supervisors must will be registered with the SIA, and will remain on duty until the time that all members of the public have left the premises. Whenever musical regulated entertainment takes place and as part of that entertainment, people will be encouraged or permitted to dance the door supervisor requirement will be activated.

The Designated Premises Supervisor shall supply an appropriate number of Door Supervisors for the maximum occupancy figure stated in the licence and the appropriate number shall be 1 in respect of the first 100 persons and one for each

additional 100 persons or part of 100 persons comprised in the maximum occupancy figure.

Door Supervisors shall not be permitted to consume intoxicating liquor or other intoxicants during any period of duty at the Premises. A Door Supervisor shall report on duty in a sober condition.

No Door Supervisors shall be engaged in any duty that would otherwise prevent him carrying out his duty as a Door Supervisor or exercising general supervision and control of persons attending the premises.

Door Supervisors to be employed whenever the performance of dance takes place at the premises in the form of a disco.

When employed Door Supervisors must will be registered with the SIA, and will remain on duty until the time that all members of the public have left the premises.

The Designated Premises Supervisor shall supply an appropriate number of Door Supervisors for the maximum occupancy figure stated in the licence and the appropriate number shall be 1 in respect of the first 100 persons and one for each additional 100 persons or part of 100 persons comprised in the maximum occupancy figure. Door Supervisors shall not be permitted to consume intoxicating liquor or other intoxicants during any period of duty at the Premises. A Door Supervisor shall report on duty in a sober condition.

No Door Supervisors shall be engaged in any duty that would otherwise prevent him carrying out his duty as a Door Supervisor or exercising general supervision and control of persons attending the Premises.

A 'Refusal Log' will be maintained, kept at the till area and entries completed every time a sale is refused. These 'refusals' will be examined and analysed by an appropriate person within the organisation at regular intervals and any potential concerns addressed immediately. Any such actions will be recorded, signed and dated.

All documents and records referred to in these conditions will be kept at the premises and made available on request at all times to Police, Trading Standards or Licensing Officers.

Public safety

The maximum numbers of persons permitted to use the premises is 650.

The area around the premises are well lit and routes back to the Halls of Residence are well laid out.

The Licence Holder will ensure that there is in force an appropriate Public Liability Insurance Policy relating to his/her use of the Premises, for Licensable Activities. A copy of which shall be on display at the principal point of entry and shall be produced to a Police Officer or an Officer of the Licensing Authority upon request.

All new employees will undergo induction training in relation to the sale of alcohol, immediately on commencing employment and a written record and details kept of such training.

Adequate and appropriate first aid equipment and materials will be available on the premises.

c) The prevention of public nuisance

- d)** The premises will be operated so as not to cause a nuisance to nearby properties.
- e)**
- f)** Signage will be displayed in prominent areas, informing customers to have regard to the residents when leaving the premises.
- g)** A noise limiter is installed at the premises to monitor noise levels.
- h)** The premises will promote and introduce a “shwsh” campaign during “Fresher’s fortnight”
- i)** Staff -security and porters will be informed of the campaign and encouraged to enforce and remind persons of the campaign
- j)** Live and recorded music provided outdoors will terminate before 2300hrs.

k) The protection of children from harm

No children under the age of 16 years will remain on the premises after 22.00, unless they are attending a pre-booked event, function or are playing in a band.

No children's disco's will take place on the premises unless parents/guardians or responsible adults are present at all times.

Annex 3 - Conditions attached after a hearing by the licensing authority

N/A

Mediation meeting held at Trinity St David's union Premises 11am 13th September 2011.

Person's present Nick McGinley, John Evans Dyfed Powys Police Licensing officer Dyfed Powys Police ,Alfor Evans Licensing officer Ceredigion County Council, following the meeting the below have been agreed

1. We seek to clarify that the ethos within the new Trinity St David's union premises licence will be that it is largely dedicated to the Student's membership save that we seek the freedom of allowing members of the public access as either bona fide guests and for the purpose of attending pre booked functions and events.
2. 2. DPS Supervisor form has been served.
3. **Plan** - Remove supply of alcohol club premises and substitute with supply by retail of alcohol in both on and off parts of the premises. (Already amended and placed in the licence.) Insert provision of regulated entertainment and; ate night refreshment into the same areas denoted on the plan.
4. **Public nuisance**. - Live and recorded music provided outdoors will terminate before 2300hrs.
5. Extend the provision for the facility of making music to cover the outdoor area (included in the plan)
6. **Prevention of crime and Disorder** - remove paragraph which commences "door Supervisors is to be employed whenever the performance of dance etc." substitute the following "whenever musical regulated entertainment takes place and as part of that entertainment people will be encouraged or permitted to dance the door supervisor requirement will be activated

7. The below signed agree that the objections is removed by the agreement to insert the above conditions and that a hearing will not be necessary

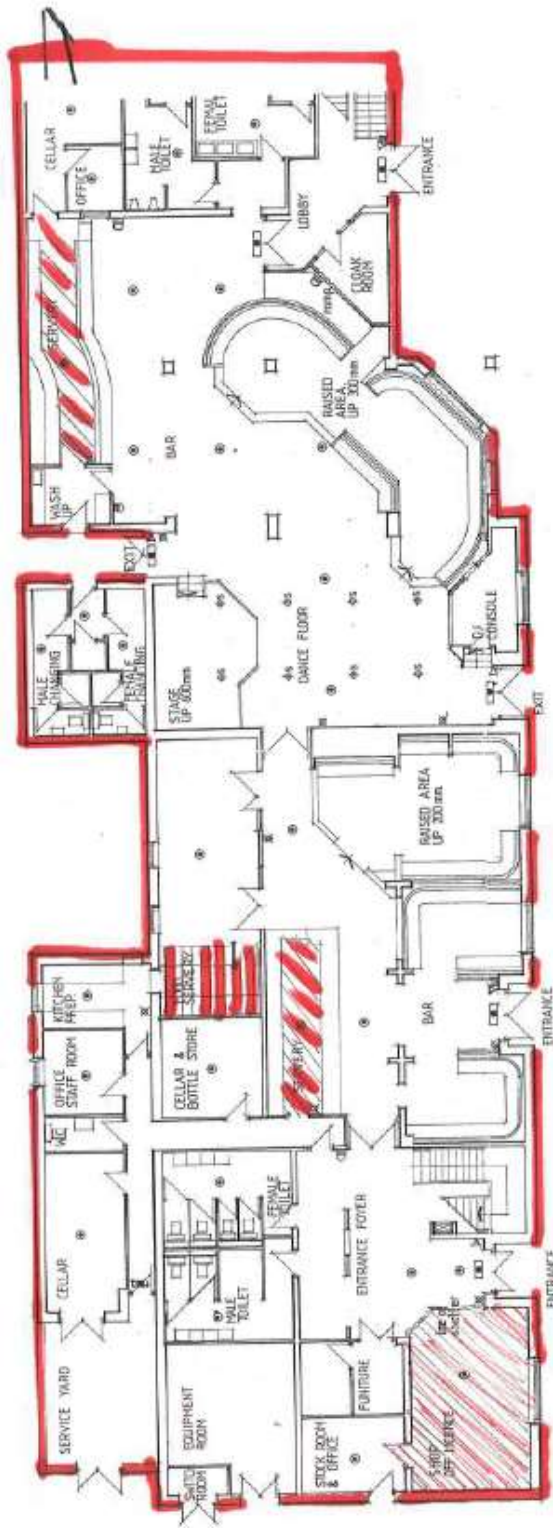
Mediation Meeting Trinity St David's Student union Lampeter,

Persons present: - Susan Davies Objector to application, Alfor Evans Licencing officer Ceredigion County Council Nicky McGinley Students Union

The letter of objection was discussed.

1. The following agreed - The reason for the application is to comply with the Licensing Act. The ethos of the premises is to be used for the benefit of Students and bona fide guests primarily but occasionally members of the public are entitled entry.
2. The hours applied for are standardised to 0230hrs but it is not the premises intention to be open to those hours but to prevent having to apply for temporary event notice.
3. Public Nuisance - The premises will promote and introduce a "shwsh" campaign during fresher's fortnight.
4. The applicant will provide a direct number for the objector should any further problems occur.
5. Staff security and porters will be informed of the campaign and encouraged to enforce and remind persons of the campaign
6. It is not the intention of the premises to use the hours applied for on a day to day basis. As a result of the meeting the objections have been withdrawn by Mrs Davies

Annex 4 - Plans



GROUND FLOOR PLAN AS EXISTING

- FIRE EXTINGUISHER
- FIRE HOSE
- EMERGENCY LIGHT FITTING
- EMERGENCY EXIT BOX
- SMOKE DETECTOR
- ALARM SOUNDER
- BREAK GLASS CALL POINT
- Sole of Alcohol by Retail
- Late Night Refreshment

GROUND FLOOR OF STUDENT UNION BUILDING AT THE UNIVERSITY OF WALES LAMPETER