|  |  |
| --- | --- |
| **Sustainable Drainage Approval Body (SAB)** | |
| \\decs01\shared_docs\Press Office-Swyddfa'r Wasg\LOGOS\CCCCrestColour SideText.png | **Ceredigion County Council**  **Highways & Environmental Services**  **Penmorfa**  **Aberaeron**  **SA46 0PA** |

**Flood & Water Management Act 2010**

**Schedule 3 Sustainable Drainage**

**SuDS Scheme Application for SuDS Approving Body (SAB) Approval – Wales**

**Application Form for Full Application Approval of SuDS on new developments in accordance with The Sustainable Drainage (Approval and Adoption Procedure) (Wales) Regulations 2018**

|  |  |
| --- | --- |
| **Full Application Structure** | |
| [**Full Application Form**](#FullApplicationForm) | *(To complete & return)* |
| [**Guidance on Completing the Full Application Form**](#Guidance) – including specific information and evidence required to support the application. | *(For guidance)* |

(Use hyperlinks above to directly access the Form and Guidance)

**Full Application Form**

This form is based on the requirements provided by Welsh Government for the sole purpose of submitting information to the SuDS Approving Body (SAB) in accordance with the legislation detailed on this form and other relevant items of primary and subordinate legislation.

Please be aware that once you have downloaded this form, the SAB and Welsh Government will have no access to the form of the data you enter into it. Subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the SAB in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the SAB to inform you of its obligations in regard to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Please Note:

1. **This form is for a Full SuDS Scheme Application for SAB approval ONLY;**
2. Approval of this application will be based on compliance with the [Statutory National Standards for Sustainable Drainage Systems (SuDS) for Wales.](https://gov.wales/docs/desh/publications/181015-suds-statutory-standards-en.pdf) and [Statutory Instruments](https://gov.wales/topics/environmentcountryside/epq/flooding/drainage/?lang=en);
3. Once this application is made to SAB, it will be determined solely on the written technical and other information submitted with the full application;
4. You are strongly advised to have previously submitted a Pre-Application form to SAB, and engaged early, and directly, with the SAB, the LPA and all other relevant organisations that may have an interest in your SuDS scheme proposal, including the SAB statutory consultees listed below:
   1. Sewerage undertaker
   2. National Resources Wales
   3. Highway Authority
   4. Canal & River Trust
   5. Internal Drainage Districts (NRW);
5. **For a valid SuDS Scheme Full Application to the SAB, all sections of this form MUST be fully completed**; **and**
6. **You are also required to provide technical information** **as indicated in the** [**Guidance**](#Guidance) **(or as otherwise directed by the SAB during Pre-Application discussions).**

We will process the information you provide so that we can deal with your application. We may also process or release the information to offer you documents or services relating to environmental matters and consult the public, public organisation and other organisations; provide information from the public register to anyone who asks or prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken and take any action that is needed, and respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the SAB directly.

If printed, please complete using block capitals and black ink prior to submitting to the SAB.

Please read through the [Guidance](#Guidance) and complete this application form carefully ensuring all boxes are completed fully. If you fill in the application form correctly first time, the SAB can process it quicker.

**Prior to the submission of this Full Application, applicants are strongly advised to make a Pre-Application submission to discuss their proposals with the SAB and ensure that an acceptable SuDS scheme is submitted. Please note that pre-application fees may apply.**

Submissions made in support of this application shall be based upon current legislation and industry best practice including documents referenced in [Guidance on Making SuDS Applications for SAB Approval.](file:///\\penmorfastore\shared_docs\dhpw\hpwdesign\design%20office\HIGHWAYS%20DEVELOPMENT\SAB\Scrutiny%20Documents\Guidance%20on%20Making%20SuDS%20Applications%20FINAL%20Version%2005_11_18.docx)

Proposals submitted should be developed by a competent and suitability qualified professional, experienced in drainage/ SuDs / flood risk management design.

Where applicable, the LPA planning reference or unique identifier must be included.

Applicants should complete this form and submit it, together with the necessary supporting documents, to Ceredigion County Council SuDs Approving Body.

***Payment of the Full Application fee can be made via BACS, Cheque (made payable to Ceredigion County Council) or in person at one of our Contact Centres. The 7 digit SAB reference should be used in all cases. Please contact the SAB for this reference number if you do not already have it.***

**When you have completed the application form please submit the form and associated documents to:**

**Electronically:** *SAB@ceredigion.gov.uk*

**Phone:** *01545 572572*

**Postal: Ceredigion County Council  
 Highways & Environmental Services  
 Penmorfa  
 Aberaeron  
 SA46 0PA**

If you are not sure about anything contained in the application form, please contact us.

**Content**

ALL sections of this form MUST be fully completed

1. **Applicant Details**
2. **Site Details**
3. **Interest in Land**
4. **Application**
5. **Application Fee**
6. **Environmental Impact Assessment (EiA) Statement**
7. **Compliance with** [**Statutory National Standards for Sustainable Drainage Systems (SuDS)**](https://gov.wales/docs/desh/publications/181015-suds-statutory-standards-en.pdf)
8. **Assessment of Flood Risk**
9. **Surface Water Discharge Hierarchy**
10. **Infiltration Assessment**
11. **Non-performance Bond, Adoption, Operation & Maintenance**
12. **SuDS Scheme Application Checklist**
13. **Declaration**
14. **Applicant Details**

**Applicant Name and Address**

|  |  |  |
| --- | --- | --- |
| **Title and Name** | |  |
| **Company** | |  |
| **Suffix (unit/name/number)** | |  |
| **Address line 1** | |  |
| **Address line 2** | |  |
| **Address line 3** | |  |
| **Town** | |  |
| **County** | |  |
| **Postcode** | |  |
| **Phone number** | **Mobile** |  |
| **Works** |  |
| **Home** |  |
| **e-mail address** | |  |

**Agent Name and Address**

|  |  |  |
| --- | --- | --- |
| **Title and Name** | |  |
| **Company** | |  |
| **Suffix (unit/name/number)** | |  |
| **Address line 1** | |  |
| **Address line 2** | |  |
| **Address line 3** | |  |
| **Town** | |  |
| **County** | |  |
| **Postcode** | |  |
| **Phone number** | **Mobile** |  |
| **Works** |  |
| **Home** |  |
| **e-mail address** | |  |

|  |  |  |
| --- | --- | --- |
| **Preferred contact** | Applicant | Agent |

1. **Site Details**

A general description of site location supported by a plan specifying the construction area and the extent of the drainage system for which approval is sought MUST be submitted. Plans shall be at a scale of 1:2500. All plans MUST show the direction of North.

|  |  |  |
| --- | --- | --- |
| **Name of proposed development** |  | |
|  | | |
| **Grid Reference (E/N)** | **Easting** | **Northing** |
| **Suffix (unit/name/number)** |  | |
| **Address line 1** |  | |
| **Address line 2** |  | |
| **Address line 3** |  | |
| **Town** |  | |
| **County** |  | |
| **Postcode** |  | |
|  | | |
| **Description of proposed development** |  | |
| **Total application site area (Ha)** |  | |
| **Is the existing site currently developed i.e. Brownfield or is it currently undeveloped i.e. Greenfield?** |  | |
| **Existing use** |  | |
| **Proposed use** |  | |
| **Does the site cross more than one SAB area?** | Yes | No |
| **If “Yes”, please confirm the proportionate area in each SAB below:**  **(The main contact will be the SAB that has most of the surface water drainage system within its boundary.)** | | |
| **SAB** | **% of Site Area** | |
|  |  | |
|  |  | |
|  |  | |

1. **Interest in the Land**

|  |  |  |
| --- | --- | --- |
| **What interest do you have in the land?** | | |
| **Owner** | Yes | No |
| **Prospective Owner** | Yes | No |
| **Other (please provide details)** |  | |

1. **Application**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Has any prior advice been sought from the SAB about this application?** | | | Yes | | No | |
| If Yes, please complete the following information about the advice you were given. This will help the SAB to deal with this application more efficiently. | | | | | | |
| **Officer Name** |  | | | | | |
| **Reference number** |  | **Date** | **DD** | **MM** | | **YYYY** |
| **Details of pre-application advice received** |  | | | | | |

|  |  |  |
| --- | --- | --- |
| **Does this application relate to any other SAB application already made?** | Yes | No |
| **If “Yes”, please provide SAB Reference number** |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Is this application part of a phased approach to development of the site, or one of multiple applications for the same site?** | | Yes | No |
| **If “Yes”, please provide brief details** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Is this application one of two or more applications made at the same time, each setting out an alternative proposal for construction of a drainage system** | | Yes | No |
| **If “Yes”, please provide details of other applications made at the same time (include SAB Reference number if available)** |  | | |

1. **Application Fee**

It is recommended you contact the SAB directly to ensure the correct fee is paid with the application. Please click [here](https://www.ceredigion.gov.uk/resident/planning-building-control-and-sustainable-drainage-body-sab/sustainable-drainage-approval-body-sab/) to access our Fee Calculator.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | **Area of Land (Ha)** | **Fraction** | **Fees** |
| **Application fee** | | N/A | N/A | £350.00 |
| **Each 0.1ha or fraction of 0.1ha, for first 0.5ha** | **£70.00** |  |  |  |
| **Each 0.1ha or fraction of 0.1ha, from 0.5ha up to and including 1ha** | **£50.00** |  |  |  |
| **Each 0.1ha or fraction of 0.1ha, from 1ha up to and including 5ha** | **£20.00** |  |  |  |
| **Each additional 0.1ha or fraction of 0.1ha above 5Ha.** | **£10.00** |  |  |  |
| **Is the applicant a town/community council?** | | If yes, application fee is half the amount | |  |
| **If applicable – reduction of 50% application fee due to this being an alternative proposal made at the same time.** | | | |  |
| **If applicable – application fee adjustment due to cross-SAB area approvals needed.** | | | |  |
|  | | | **Total Fees** |  |

1. **Environmental Impact Assessment (EiA) Statement**

|  |  |  |
| --- | --- | --- |
| **Does this application relate to a development that is the subject of an EiA application under the Town & Country Planning (Environmental Impact Assessment) (Wales) Regulations 2017(1)?** | Yes | No |

1. **Compliance with** [**Statutory National Standards for Sustainable Drainage Systems (SuDS)**](https://gov.wales/docs/desh/publications/181015-suds-statutory-standards-en.pdf)

All sustainable drainage systems MUST comply with the [Statutory National Standards for Sustainable Drainage Systems (SuDS) for Wales.](https://gov.wales/docs/desh/publications/181015-suds-statutory-standards-en.pdf) You are advised to refer to the detailed text in the Standards that relate to the information required below. The Standards are re-produced, in the [Guidance](#Guidance) to assist in completing this application form.

**Standard Principles**

The Principles listed below will underpin the design of surface water management schemes to meet the Statutory National Standards. Please provide a brief summary in each of the boxes below relating to each of the bulleted Standard Principles and itemised Standards 1 to 6, showing how your proposed drainage scheme complies with this statutory requirement.

|  |
| --- |
| **Compliance with Standard Principles** |
| My proposed surface water drainage scheme will comply in the following way/s: |
|  |
| Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#TableA) and [Table B](#TableB) of this Guidance **MUST** belisted below, and all relevant material submitted. |
| 3. Etc. |

**Standards 1 to 6**

|  |
| --- |
| **Compliance with Standard S1 - Surface water runoff destination** |
| My proposed surface water drainage scheme will comply in the following way/s: |
|  |
| Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#TableA) and [Table B](#TableB) of this Guidance **MUST** belisted below, and all relevant material submitted. |
| 1. (e.g. Drainage Strategy, Landscape Plan, destination priorities, detailed drainage design etc.) 2. Etc. |

|  |
| --- |
| **Compliance with Standard S2 - Surface water runoff hydraulic control** |
| My proposed surface water drainage scheme will comply in the following way/s: |
|  |
| Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#TableA) and [Table B](#TableB) of this Guidance **MUST** belisted below, and all relevant material submitted. |
| 1. (e.g. Drainage Strategy, Landscape Plan, Flood Consequences Assessment, detailed drainage design, hydraulic calculations, flow control etc.) 2. Etc. |

|  |
| --- |
| **Compliance with Standard S3 – Water Quality** |
| My proposed surface water drainage scheme will comply in the following way/s: |
|  |
| Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#TableA) and [Table B](#TableB) of this Guidance **MUST** belisted below, and all relevant material submitted. |
| 1. (e.g. Water Quality Strategy, treatment, contaminated land survey pollution prevention etc.) 2. Etc. |

|  |
| --- |
| **Compliance with Standard S4 – Amenity** |
| My proposed surface water drainage scheme will comply in the following way/s: |
|  |
| Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#TableA) and [Table B](#TableB) of this Guidance **MUST** belisted below, and all relevant material submitted. |
| 1. (e.g. Amenity Plan, Landscape Plan, protection, improvement, multiple functionality etc.) 2. Etc. |

|  |
| --- |
| **Compliance with Standard S5 – Biodiversity** |
| My proposed surface water drainage scheme will comply in the following way/s: |
|  |
| Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#TableA) and [Table B](#TableB) of this Guidance **MUST** belisted below, and all relevant material submitted. |
| 1. (e.g. Biodiversity Plan, Landscape Plan, habitat, protection, enhancement, multiple functionality etc.) 2. Etc. |

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| **Compliance with Standard S6 – Design of drainage for Construction and Maintenance and Structural Integrity** |
| My proposed surface water drainage scheme will comply in the following way/s: |
|  |
| Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown [Table A](#TableA) and [Table B](#TableB) of this Guidance **MUST** belisted below, and all relevant material submitted. |
| 1. (e.g. Drainage Strategy, Landscape Plan, detailed drainage design Construction Management Plan, Phasing Plan, SuDS Maintenance Plan etc.) 2. Etc. |

1. **Assessment of Flood Risk**

|  |  |  |
| --- | --- | --- |
| **Is the site within an area at risk of flooding?** Refer to Natural Resources Wales Development Advice maps.([Natural Resources Wales / Development and flood risk](https://naturalresources.wales/guidance-and-advice/business-sectors/planning-and-development/advice-for-developers/development-and-flood-risk/?lang=en)) | Yes | No |
| If the proposed development is within the area at risk of flooding, you will need to consider whether it is appropriate to submit a flood consequences assessment. (Refer to [Technical Advice Note 15 (TAN15](https://gov.wales/topics/planning/policy/tans/tan15/?lang=en)). | | |
|  | | |
| **Is the site located within an area susceptible to surface water flooding?** Refer to [NRW Surface Water Flood Maps](https://naturalresources.wales/evidence-and-data/maps/long-term-flood-risk/?lang=en). | Yes | No |
| **Is the site located within an area susceptible to groundwater flooding?** | Yes | No |
| **Is there a watercourse** (as defined under [Section 72 Land Drainage Act 1991](https://www.legislation.gov.uk/ukpga/1991/59/contents)) **located within 20m of the proposed development?** | Yes | No |

1. **Surface Water Discharge Hierarchy**

Surface water drainage arrangements shall demonstrate the proposed surface water drainage complies with National SuDS Standards. As much of the runoff as possible should be discharged to each hierarchy element before a lower hierarchy element is considered. Collection and infiltration methods of drainage are required to be considered in the first instance. With reference to the hierarchy levels below, please indicate your proposed drainage arrangements.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | **Level** | **Yes** | **No** | | 1. Collect for use |  |  | | 2. Infiltration |  |  | | 3. To watercourse |  |  | | a. Is it an Ordinary Watercourse? |  |  | | b. Is it a Main River? |  |  | | 4. To surface water sewer |  |  | | a. Is it a Highway drain? |  |  | | b. Is it a public sewer? |  |  | | c. Is it a private sewer? |  |  | | d. Other |  |  | | 5. To combined sewer |  |  | |

|  |  |  |
| --- | --- | --- |
| **Has advice been sought from the asset owners?** | Yes | No |
| **Has advice been sought from the land owners?** | Yes | No |

1. **Infiltration Assessment**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Where infiltration drainage is proposed, testing should be carried out to a methodology agreed with the SAB e.g. [Infiltration Drainage - Manual of Good Practice (CIRIA R156)](https://www.ciria.org/Search?SearchTerms=R156) and [BRE Soakaway Design (DG 365 – 2016)](https://www.brebookshop.com/details.jsp?id=327592), and be used to inform the design, construction, maintenance, testing and assessment of infiltration systems.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Has infiltration testing been carried out?** | | Yes | | No | | | **Analysis of development Geology** (including both bedrock and superficial deposits where known) | |  | | | | | **Depth to groundwater (metres)** | | **metres** | | | | | **Borehole testing** | **Reference** |  | | | | | **Date** | **DD** | **MM** | | **YYYY** | |  | | | | | | | **Has a Contaminated Land Assessment been undertaken?** | | Yes | | No | | | **Is the infiltration drainage proposed on contaminated land?** | | Yes | | No | | |  | | | | | | | **Infiltration test result** | | X 10-? | | | | |
|  |

1. **Non-performance Bond, Adoption, Operation & Maintenance**

What are your proposals regarding cost of works, adoption and maintenance of the SuDS scheme?

|  |  |
| --- | --- |
| **Non-performance Bond – Estimated cost of work** |  |
| **Adoption (including land agreements etc)** |  |
| **Funded Maintenance Plan for the lifetime of the development** |  |

1. **SuDS Scheme Application Checklist**

|  |  |
| --- | --- |
| **Please complete the following checklist and make sure you have read the** [**Guidance on Making SuDS Applications for SAB Approval**](file:///\\penmorfastore\shared_docs\dhpw\hpwdesign\design%20office\HIGHWAYS%20DEVELOPMENT\SAB\Scrutiny%20Documents\Guidance%20on%20Making%20SuDS%20Applications%20FINAL%20Version%2005_11_18.docx)**, the** [**Guidance on completing the Full Application Form**](#Guidance)**, and provided all the necessary information in support of your application:** | |
| **Correct Full Application fee.** | Yes |
| **Completed, signed and dated Full Application form.** | Yes |
| **Plan/s specifying the construction area and the extent of the drainage system for which approval is sought. All plan/s shall be at a scale of 1:2500 and MUST show the direction of North.** | Yes |
| **Taken account of SAB** [**Guidance**](#Guidance) **on technical information to be submitted to enable SAB to assess your Full Application.** | Yes |

1. **Declaration**

I/ we hereby apply for SuDS Approval as described in this form and the accompanying plans/drawings and additional information. I confirm that I have read and complied with the National SuDS Standards and, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

This form has been completed using evidence from the Flood Consequences Assessment where applicable, surface water drainage strategy and site plans and associated documents.

This form has been completed using accurate information. It can be used as a summary of the detailed surface water drainage proposals on this site, and clearly shows that these drainage proposals conform to the National SuDS Standards for Wales.

|  |  |
| --- | --- |
| **Form completed by** |  |
| **Signature** |  |
| **Qualification of person responsible for signing off this application** |  |
| **Company** |  |
| **On behalf of (Client’s details)** |  |
| **Date** |  |

**Disclaimer**

**Information provided on this form and in supporting documents may be published on the SABs SuDS register and website and be made publicly available.**